

MARYLAND STATE HIGHWAY ADMINISTRATION
OFFICE OF PROCUREMENT AND CONTRACT MANAGEMENT
CONSULTANT SERVICES DIVISION
707 NORTH CALVERT STREET
BALTIMORE, MARYLAND 21202

May 13, 2022

Contract No.: BCS 2022-04
Description: Comprehensive
Environmental & Engineering
Services, Statewide

EXPRESSION OF INTEREST ADDENDUM NO. 2

To All Consultant Candidates:

Please be advised that the Request for Expression of Interest (EOI) delivery date for this contract has been changed from **12:00 PM (NOON) on May 31, 2022**. The Request for EOI is now due on **June 7, 2022, by 12:00 PM (NOON)**. All other dates on EOI remain the same.

This addendum is being issued on the Advertisement for BCS 2022-04. All prospective Consultants must acknowledge the clarifications, revisions, additions and/or deletions listed below for this Expression of Interest Addendum No. 2 by signing, dating and attaching this addendum in the front of their Expression of Interest submittal. Failure to attach this signed and dated Addendum No. 2 in the Expression of Interest submittal may result in rejection.

The attention of prospective candidates is directed to the following clarifications, revisions, additions and/or deletions to the Expression of Interest.

RED LINE REVISIONS (RLR)

Please note the following Red Line Revisions for the **Expression of Interest**:

RLO1:

- Complete impact assessment and mitigation of community, natural, and cultural environmental features, and ~~complete environmental permitting~~, mitigation site search, and mitigation plan development;

RLR1:

- Complete impact assessment and mitigation of community, natural, and cultural environmental features, and **develop supporting documentation for environmental permits**, mitigation site search, and mitigation plan development;

RLO2:

- Analyze growth management issues;

RLR2:

- Analyze growth management issues; **including coordination on Maryland Department of Planning and Smart Growth topics;**
- **Perform Air Quality analyses;**

RLO3

- a. **Key Staff 1:** A Professional Engineer (PE) registered in the State of Maryland with a minimum of ten (10) years of experience in transportation planning, engineering and the transportation project development process; a ~~Bachelor of Science~~ (or higher) in Civil Engineering; and employed by the Prime/JV, who will serve as the Project Manager and the primary liaison.
- b. **Key Staff 2:** A Senior Environmental Specialist with a minimum of ten (10) years of experience in NEPA and the transportation project development process; a ~~Bachelor of Science~~ (or higher) degree in the natural or social sciences, ~~Environmental Planning/Policy~~, or related; and employed by the Prime/JV who will serve as the secondary liaison.
- c. **Key Staff 3:** A Public Involvement Specialist with a minimum of ten (10) years of experience engaging the public in the transportation project development process; a Bachelor's (or higher) degree in ~~Transportation Planning, Planning, Communications~~, or related; and employed by the Prime/JV or any of the Subconsultants.
- d. **Key Staff 4:** A Senior Acoustical Engineer with a minimum of ten (10) years of experience in highway noise; a ~~Bachelor of Science~~ (or higher) degree in ~~Civil Engineering or Physical Sciences~~; and employed by the Prime/JV or any of the Subconsultants.
- e. **Key Staff 5:** A Transportation Planner with a minimum of ten (10) years of experience in transportation planning; a ~~Bachelor of Science~~ (or higher) degree in ~~Transportation Planning~~, or related; and employed by the Prime/JV or any of the Subconsultants.

RLR3

- a. **Key Staff 1:** A Professional Engineer (PE) registered in the State of Maryland with a minimum of ten (10) years of experience in transportation planning, engineering and the transportation project development process; a **Bachelor's** (or higher) **degree in civil engineering**; and employed by the Prime/JV, who will serve as the Project Manager and the primary liaison.
- b. **Key Staff 2:** A Senior Environmental Specialist with a minimum of ten (10) years of experience in NEPA and the transportation project development process; a **Bachelor's** or higher) degree in the natural or social sciences, **environmental**

science/planning/policy, or related; and employed by the Prime/JV who will serve as the secondary liaison.

- c. **Key Staff 3:** A Public Involvement Specialist with a minimum of ten (10) years of experience engaging the public in the transportation project development process; a Bachelor's (or higher) degree in **transportation planning, planning, communications**, or related; and employed by the Prime/JV or any of the Subconsultants.
- d. **Key Staff 4:** A Senior Acoustical Engineer with a minimum of ten (10) years of experience in highway noise; a **Bachelor's** (or higher) degree in **civil engineering or physical sciences**; and employed by the Prime/JV or any of the Subconsultants.
- e. **Key Staff 5:** A Transportation Planner with a minimum of ten (10) years of experience in transportation planning; a **Bachelor's** (or higher) degree in **transportation planning, urban planning, geography, civil engineering**, or related; and employed by the Prime/JV or any of the Subconsultants.

RLO4:

- 5. **Section F – Example Projects:** Limited to five (5) example projects, each example project is limited to two (2) pages for a total not to exceed ten (10) pages. Photos are acceptable; however, all photos count in the overall space limitations for the page and are considered illustrations and are not rated. The Example Projects set forth shall be recent experience performed within the past ~~five (5)~~ years. (Information provided in this section shall become part of the rating/evaluation criteria for this project).

RLR4:

- 5. **Section F – Example Projects:** Limited to five (5) example projects, each example project is limited to two (2) pages for a total not to exceed ten (10) pages. Photos are acceptable; however, all photos count in the overall space limitations for the page and are considered illustrations and are not rated. The Example Projects set forth shall be recent experience performed within the past **seven (7)** years. (Information provided in this section shall become part of the rating/evaluation criteria for this project).

RLO5:

For the purposes of this contract, a goal of ~~twenty five (25%)~~ has been established for DBE participation. DBE proposers must meet the established DBE goal by either utilizing their own forces or approved DBE Subconsultant(s). Per 49 CFR 26.55(b), when a DBE performs as a participant in a joint venture, they may count a portion of the total dollar value of the contract equal to the distinct and clearly defined portion of the work that the DBE performs with its own forces, toward the DBE goals and the proposed participation must be listed in Section C-11 of SF 330.

RLR5:

For the purposes of this contract, a goal of **twenty eight percent (28%)** has been established for DBE participation. DBE proposers must meet the established DBE goal by either utilizing their own forces or approved DBE Subconsultant(s). Per 49 CFR 26.55(b), when a DBE performs as a participant in a joint venture, they may count a portion of the total dollar value of the contract equal to the distinct and clearly defined portion of the work that the DBE performs with its own forces, toward the DBE goals and the proposed participation must be listed in Section C-11 of SF 330.

CONSULTANT QUESTIONS

Q1. Clarification for RFP Page 9, Section IV.B.1. Please provide clarity to the following statement: “At least three (3) years of the required years of experience for each individual Key Staff shall be recent experience performed within the last three (3) years.” Does this statement mean that as long as each key staff meets the minimum experience requirements and has been engaged in their “expertise” in the last 3 years, they meet this requirement, even if a project listed on their resume is older than 3 years?

A1. Please prepare your Expression of Interest based on information provided in the Request for Proposal.

Q2. Will MDOT SHA please clarify for each Key Staff role what degrees they will accept as ‘related’?

A2. See RLR3 above.

Q3. For those Key Staff where the listing of acceptable degrees does NOT say ‘or related’ will MDOT SHA only accept those degrees listed? Will teams lose points if the person has a BS, but perhaps not in a major listed?

A3. See RLR3 above.

Q4. Page 2: Consultants will have the ability to provide background investigation results for their personnel assigned to work on MDOT SHA projects. -- Do we need to provide this information for all key staff in this Expression of Interest?

A4. Yes

Q5. For Key Staff #4, would you consider amending the requirements for a "Bachelor of Science (or higher) degree in Civil Engineering or Physical Sciences " to a "Bachelor's Degree (or higher) in Civil Engineering or Physical Sciences" as it has been in the previous RFPs for this contract?

A5: See RLR3 above.

Q6. Key Staff 1 Please confirm that a team may designate a Senior Transportation/Environmental Planner with 20+ years of experience as Key Staff 1 to serve as the Project Manager and primary liaison, in lieu of the PE requirement with 10+ years' experience.

A6. Please prepare your Expression of Interest based on information provided in the Request for Proposal.

Q7. For Key Staff #2 – Sr. Envir. Specialist, is a Bachelor of Arts degree an acceptable substitute for a Bachelor of Science degree for this key staff?

A7. See RLR3 above.

Q8. For Key Staff #5 – Transportation Planner, is a Bachelor of Science in Civil Engineering or Bachelor of Arts in Planning an acceptable substitute for a Bachelor of Science in Transportation Planning

A8. See RLR3 above.

Q9. Can a small business enterprise (SBE) submit an LOI for both BCS 2022-04 and BCS 2022-05 (SBE) as a prime and be awarded one of each?

A9. Each advertisement publicized by MDOT SHA is considered a unique procurement. Consultants are eligible to submit interest for both advertisements. MDOT SHA will award contracts to the best qualified consultants utilizing qualifications-based selection. MDOT SHA reminds potential offerors of the requirement to have the capacity to execute all contractual obligations if awarded.

Q10. Is there a total page count for the entire document? (some sections were specified, others were not)

A10. No page specified for the entire document

Q11. The small business set aside is out for submissions now as well (BCS 2022-05 Comprehensive Environmental Services, Statewide SBE MDOT SHA). Are qualifying firms allowed to submit as prime on one contract and subconsultant on the other?

A11. See A9

Q12. Is the Investment in Iran form required in the Expression of Interest?

A12. Investment in Iran form is not required at this stage. However, MDOT SHA advises all consultant at this stage of solicitation.

Q13. Given that the last 2 years SHA has not released any projects, can the Section F project requirement for projects within the past 5 years be extended to 10 years?

A13. See RLR4 above

THE SIGNED ADDENDUM MUST BE INCLUDED IN THE EXPRESSION OF INTEREST IN FRONT OF THE TRANSMITTAL LETTER.

Alex Webb, on Behalf of Jada Wright
Jada J. Wright, Director,
Office of Procurement and
Contract Management

May 13, 2022

Date

<u>(Company)</u>	<u>(Signature-Authorized Official)</u>	<u>Title</u>	<u>Date</u>
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General questions relating to this Addendum No. 2 may be directed to OPCM@mdot.maryland.gov. The time period for questions has expired; therefore, no additional questions will be accepted or answered by MDOT SHA.